

1 Londonderry, NH Master Plan Steering Committee,
2 ***SURVEY SUB-COMMITTEE MEETING*** MINUTES OF THE
3 March 8, 2012 MEETING AT THE Elwood Conference Room
4

5 Present: Leitha Reilly, Deb Paul, Joe Green, Lisa Whittemore
6

7 Staff Present: GIS Manager John Vogl
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9 Also present: Tracy Keirns, UNH Survey Center
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11 **I. Call to Order**

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13 L. Reilly called the meeting to order at 7:09 PM.
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15 **II. Meeting with Survey and Master Plan Consultants**
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17 L. Reilly explained that the purpose of this meeting is to review each
18 question in the survey and assess its importance and placement in the
19 survey. Prior to the meeting, Subcommittee Members were asked to
20 score each question on a spreadsheet using the following scale:
21 1=Question is Necessary, 2=Question is Somewhat Needed, 3=Question
22 is Not Needed. Average times per question were factored into the
23 spreadsheet, yielding total survey time based on whether or not a
24 question was deemed necessary.
25

26 Subcommittee members and J. Vogl proceeded to review each question as
27 noted above. Following review, those present agreed the survey was a
28 good representation of what's needed for a Master Plan phone survey.
29

30 **III. Next Steps**
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32 L. Reilly and J. Vogl will meet Friday, 9 March to incorporate comments
33 and approved language into a new draft for UNH review. Following UNH
34 review, J. Vogl will distribute another draft document to all subcommittee
35 members for final review and approval. A Final Draft and
36 recommendation to the full committee will follow.
37

38 **IV. Adjournment**
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40 The meeting adjourned by consensus at 9:25 PM.